



northwest 

# BSB60720

## ADVANCED DIPLOMA OF PROGRAM MANAGEMENT

**CRICOS COURSE CODE: 104444G**

### COURSE DETAILS

Provider Name	Northwest Pty Ltd
RTO Code	91781
CRICOS Code	03256G
Course Code	BSB60720
Delivery location of course	Level 2, 531 George Street, Sydney NSW 2000 Level 2, 77 – 79 York Street, Sydney NSW 2000 Level 2, 66-68 Grenfell Street, Adelaide SA 5000 Level 9, 108 Lonsdale Street, Melbourne VIC 3000
Delivery mode	Face to face (Classroom based)
Duration	78 weeks, including 66 study weeks and 12 weeks of breaks
Study load	20 hours per week in the classroom
Estimated Self-Study Hours	5 hours per week (may be more or less depending on learner's pre-existing skills and knowledge)



**NATIONALLY RECOGNISED  
TRAINING**

### FEES STRUCTURE

**\$9,000**

TUITION FEES

**\$500**

NON-TUITION FEES

**\$9,500**

TOTAL FEES

## **BSB60720 ADVANCED DIPLOMA OF PROGRAM MANAGEMENT**

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts. The job roles that relate to this qualification include Program Manager.

Individuals in these roles are responsible for managing or directing a program to achieve organisational objectives. A program is defined as a set of interrelated projects, each of which has a project manager.

Individuals at this level use initiative and judgement to direct, plan, and lead a range of program functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.



### **COURSE ENTRY REQUIREMENTS:**

- Have completed one of the following qualifications: BSB50820 Diploma of Project Management; or BSB51415 Diploma of Project Management (or a superseded equivalent version).
- OR
- Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.
- In addition to above:
- Have demonstrated an IELTS level at score of least 6.0 or equivalent (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Advanced Level or English for Academic Purposes Upper Intermediate level.
  - Have a suitable level of language, literacy and numeracy to complete course requirements with or without additional support that Northwest Pty Ltd. is able to provide.
  - Have successfully completed Australian year 12 or equivalent.
  - Are at least at age of 18 on the date of course commencement.

Please Note: All the students commencing this course are required to complete LLN test on the orientation day to assist Northwest Pty Ltd. to identify student's needs for additional support during their study with Northwest Pty Ltd..



### **ADDITIONAL ENTRY REQUIREMENTS:**

- Student must have access to working PC or laptop with a configuration suitable to meet study requirements. Please seek your Trainer/Assessor assistance in this regard.
- Student must have sound digital literacy and access to working internet.
- Student must be able to attend scheduled theory classes and classes to be conducted in simulated environment face to face only.

### **ORIENTATION:**

New student Orientation will be done face to face only. New students will receive an e-mail and call from the Admissions department on Friday, prior to their date of commencement with all necessary further information and instructions. If you have any questions regarding this process, please contact [+61449955272](tel:+61449955272) or [sso@nortwest.edu.au](mailto:sso@nortwest.edu.au). Please email or call the student administration should you require any additional support.

### **CLASSES:**

All classes will be conducted face to face at the student's respective campus of enrollment.

### **ASSESSMENT:**

Assessment tasks will vary for each unit of competency. The Trainer or Assessor will explain the assessment requirements and due dates in class. Late submission fees applies if the assessment is not submitted on or before the due date.

### **SUPPORT:**

All staff at Nortwest Pty Ltd will continue to work and will continue to provide the students with the support any individual may need. The student will be remained connected with each Trainer/Assessor through regular class participation to assist them continuing their studies.





## PATHWAYS

Once students have successfully completed BSB60720 Advanced Diploma of Program Management, they can apply for various roles across project management positions such as Project Director, Project Manager, Project Management Section Leader that have responsibility for managing or directing a program to achieve organisational objectives.

The further study pathways available to students who undertake this qualification include:

1. Graduate Diploma (AQF level 8) courses
2. Other Advanced Diplomas or Degree programs in related fields, subject to meeting entry requirements of the intended qualification.

### **COURSE STRUCTURE:**

A total of 12 Units (4 Core and 8 electives) must be completed and deemed competent to achieve the qualification BSB60720 Advanced Diploma of Program Management. Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 12 units in the qualification. Students completing all the required units of competency will attain full qualification.

CODE	TITLE	CORE/ ELECTIVE
BSBPMG630	Enable program execution	Core
BSBPMG634	Facilitate stakeholder engagement	Core
BSBPMG635	Implement program governance	Core
BSBPMG636	Manage benefits	Core
BSBPMG631	Manage program delivery	Elective
BSBPMG632	Manage program risk	Elective
BSBFIN601	Manage organisational finances	Elective
BSBLDR601	Lead and manage organisational change	Elective
BSBSUS601	Lead corporate social responsibility	Elective
BSBCRT611	Apply critical thinking for complex problem solving	Elective
BSBSTR601	Manage innovation and continuous improvement	Elective
BSBPEF502	Develop and use emotional intelligence	Elective

## **ASSESSMENT METHODOLOGY:**

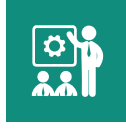
Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:



**WRITTEN  
QUESTIONS**



**PROJECTS**



**PRESENTATIONS**



**REPORT  
WRITING**



**ROLE PLAYS/  
OBSERVATIONS**

At the beginning of each unit, your Trainer and Assessor will outline the assessment tasks that must be completed.

## **FACILITIES AND RESOURCES:**

Your classes will be conducted in modern classrooms, and you will be able to access Wi-Fi. There are also areas for you to relax, as well as conduct additional study.

You will be provided with a Student Guide relevant to each unit in your course. Recommended textbooks are also available onsite for you to use and borrow if you wish. You may also purchase these textbooks if you require.

## **FURTHER INFORMATION:**

For further details, please refer to International Student Handbook for all related policies and procedures (policies and procedures also available on [www.nortwest.edu.au](http://www.nortwest.edu.au)) and other important information related to international students.

Please contact the Administration Manager for further information at

 [applynow@nortwest.edu.au](mailto:applynow@nortwest.edu.au)

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